

“Providing our patients with current, comprehensive and informative dentistry”

To our Patients with Insurance Benefits

We are pleased to continue to offer Insurance Assignment as a courtesy to you, however we need your assistance to help you obtain the maximum benefits from your coverage.

There are thirty five thousand different Dental Insurance plans in the Province of Ontario. Because of the large number and complexity of those plans, and the Privacy Policy instituted by the Province, we are often unable to get the information required.

Attached you will find a form outlining the information that we need to have regarding your Dental Insurance Benefits.

We ask that you contact either your employer or your insurance company hotline, (or both if necessary) to obtain the required information and provide that information to our office at your earliest convenience.

We are also including an Insurance Assignment Financial Agreement form, on which we outline the two (2) different assignment options we are making available to you.

Option # 1 allows you to pay at the time of service, by cash, approved cheque ,Interac or Credit Card, thereby giving you the opportunity to collect points on a reward credit card if you wish. We will electronically submit your claim to the insurance company on your behalf, and you will receive the funds directly from your Insurer, normally within 3 to 5 days.

Option # 2 states that we will accept Assignment of your Primary Benefits, secured by a credit card. We will collect the co-pay at the time of service, and a credit card will be kept on file. We will charge to that credit card any payment not received from the insurance company within 30 days, and a receipt will be mailed to you.

This form must also be signed to give us permission to electronically submit your claim to your insurance company. Without this completed document we will no longer be able to take assignment.

Please complete, sign and return these documents as soon as possible.

Thank you

